



ASHRAE COLLEGE of FELLOWS

January 8, 2013

To: ASHRAE Regional Chairs
ASHRAE Chapter Presidents
ASHRAE Student Branch Presidents

Subject: College of Fellows Graduate Student Travel Award

The College of Fellows is pleased to announce the first Graduate Student Travel Award. ASHRAE Chapters along with Student Branches may enter name(s) of graduate students within 2 years of graduation with a Ph.D. to receive funding to attend two (2) concurrent ASHRAE meetings. This award will allow future researchers the ability to become involved with ASHRAE Technical Committees and participate in preparing and potentially bidding on ASHRAE projects. The requirements are: 1) be an ASHRAE Student Member, 2) be a Ph.D. candidate within 24 months of graduation, and 3) have a thesis topic within ASHRAE's scope of research. The candidate must complete both pages of the Travel Award Submittal Form, which includes a one page (maximum) statement on the candidate's research. Two awards of up to \$1,000 for each of the two meetings are planned to be provided to the selected candidates to cover travel, lodging and meals. Selected candidates will be expected to coordinate their own travel and lodging.

Mentors from the ASHRAE College of Fellows will contact award recipients to help in meeting preparation and at the meeting. Prior to the meeting, Fellow Mentors will provide students with an overview of the meeting and help the students determine which sessions and technical committee meetings they will attend. During the meeting, they will meet with the students and introduce them to ASHRAE members in the student's chosen area of research. After the meeting, each student will write a report on their experiences at the ASHRAE meeting. These will be published as attachments with the minutes of the College of Fellows meeting.

The award application and details may be downloaded from the ASHRAE College of Fellows website (<http://www.ashraecof.org/>). Submittal may be by email (submit to COF@ASHRAE.org) or mail to Patricia Adelman, Manager ASHRAE Fundraising, 1791 Tullie Circle, Atlanta, GA, 30329. All applications must be received by March 30, 2013 and award recipients will be notified by May 30, 2013.

Sincerely yours,

Charles H. Culp, P.E., Ph.D., FASHRAE, LEED-AP
Mentoring Sub-Committee Chair and Past-President, ASHRAE College of Fellows

Attachments: Travel Award Submittal Form