Minutes

ASHRAE College of Fellows Meeting
Sunday, February 2, 2020, 10:00 AM – 12:00 PM
Orlando, FL

1. Call to order – Introductions – Branson

   a. “Commitment to the ASHRAE Code of Ethics – In this and all other ASHRAE meetings, we will act with honesty, fairness, courtesy, competence, integrity and respect for others, and we shall avoid all real or perceived conflicts of interests. (See full Code of Ethics: https://www.ashrae.org/about-ashrae/ashrae-code-of-ethics.)”

   Branson called the meeting to order at 10 AM and read the commitment to the Code of Ethics.

2. Attendance sign-in

   Branson asked everyone to introduce themselves and sign the sign-in sheet.

   Fellows Present:

   Dave Branson, President
   Don Colliver, Vice Chair
   Dennis Knight, Secretary/Treasurer
   Jim Bushnell
   Samir Traboulsi
   Gian Modgil
   Uma Shanker
   Dan Doyle
   Marija Todorovic
   Ken Cooper
   Larry Spielvogel
   Phillip Trafton
   Charles Henck
   Dusan Petras
   Apichit L. Pongpana
   Mick Schwedler
   Mohammad Tassi
   Dru Crawley
   Ross Montgomery
   Jim Vallort

   Guests:

   Pratik Deokar
   Vanessa Friedberg
   Jessica Errett
   Madison Schultz

   S.A. Sherif
   David Claridge
   Mike Pouchak
   Mike Talbot
   Shaun Nienhueser
   Katherine Hammack
   Bill Harrison
   Barney Burroughs
   Yogi Goswami
   Jaap Hogeling
   Essam Khalil
   Pankaj Dharkar
   Chuck Gulledge
   Tom Phoenix
   Bratislav Blagojevic
   Ioan Silviu Dobosi
   Tom Lawrence
   Farooq Mehboob
   Krishnan Gowri

   Shona O’Dea
   Alexis Gagnon
   Rachel Romero
   Ralph Kison
3. Review and approval of the Agenda

No changes or additions.

4. Approval of the Minutes from Kansas City, June 2019 *

After reviewing,

Hammock moved and Cooper moved,

1) That the minutes from the Annual Meeting in Kansas City in June 2019 be approved.

26-0-0        MOTION PASSED

5. Treasurer/Secretary’s Report – Knight *

Knight reviewed the Fellow financials. He mentioned that the Fellows are currently sponsoring three travel awards.

6. Staff Liaison Report – Gotzmer *

Gotzmer reported that solicitations will begin in the Spring.

Hammock requested a historical report of all Fellows.

7. Continuing Business

a. Travel Awards

There are three travel awards available and one awardee is present. There were several questions about the requirements for travel awards.

An ad hoc was formed to discuss the number of awardees, qualifications, and commitments to the needs of travel awards.

The chair for this ad hoc will be Tom Lawrence. Fabio Clavijo, Phil Trafton, Marija Todorovic, Mike Pouchak, and Pankaj Dharkar will participate in this ad hoc.

Gotzmer will send Lawrence the current travel award requirements.

Knight added that there is a need for a commitment from Fellows to review nominations and a commitment for mentors.

b. Interface with YEA

YEA is coming to ask for 10 Fellows to attend the workshop tomorrow. They would also like the Fellows to commit $2,000 to this program.
c. Web-Based Interim Meetings

Branson said the web-based meetings occur between in-person meetings. There has been good attendance and allows for participation by Fellows that cannot travel to meetings.

d. Supporting ASHRAE – Branson

1. Working with the LMC

Cooper talked about the crossover of support for the new building between the COF and LMC because of their purposes being similar. He mentioned both groups desire to enhance the resources available for educational purposes.

After some discussion,

Knight moved, Claridge seconded,

2) That the COF commit up to $25,000 to match and combine with LMC to support the new building.

Through the discussion there was an amended motion.

Colliver moved, Claridge seconded,

2a Amended Motion) That the College of Fellows will give $25,000 to support the new building without regard to what the Life Members Club is doing to support the building campaign.

24-2-0 MOTION PASSED

Background:
After a brief discussion about whether the Fellows should match the Life Members Club’s commitment to supporting the new building at $25,000, Colliver felt it was important to clarify that these funds would be donated regardless of the LMC support.

Fiscal Impact:
$25,000

Cooper opposed because he wants the LMC to remain involved with the COF to increase opportunity.

Knight moved, Cooper seconded,

4) That the College of Fellows work with the Life Members Club to find ways to support the new building jointly.

26-0-0 MOTION PASSED
As Knight originally mentioned, there was some discussion about moving money from the cash available in the endowed fund to the COF endowed fund so it can grow faster.

Claridge moved, Colliver seconded,

5) That the COF move $25,000 from the $71,000 of cash in the Foundation into their endowed fund principal.

26-0-0 MOTION PASSED

2. Review Handbook Chapters

Branson mentioned that it was brought to his attention that Fellows should help with reviewing of the Handbooks.

Marija Todorovic mentioned that she would volunteer to review all sections of the Handbook.

Per Cooper’s suggestion, Branson said he would create an e-mail to all Fellows asking them if they would like to review the Handbook. Gotzmer will send when it is ready.

8. Subcommittee Reports

a. Mentoring

Nothing to report.

b. Program

Branson announced how the debate works and encouraged Fellows to attend.

b. Development Committee

Colliver updated the Fellows on the building campaign.

9. New Business

Visitors from YEA spoke about the mentoring program, asked for volunteers, and requested $2,500 instead of $2,000 in support from the COF.

Colliver spoke to sponsoring the mentor/mentee program and said enhancing that would be more bang for buck than travel award program.

Claridge encouraged initiatives within universities.

Trafton would like to see a paragraph in solicitations about young engineers and supporting those programs.
10. **Adjournment**  
The College of Fellows meeting was adjourned at 11:55 AM.